

**Permanent Building Committee Meeting  
Minutes of Tuesday, December 13, 2016  
Town Hall, Room 130**

**Call to Order:** Wayne Klocko called the meeting to order at 7:07 p.m.

**Meeting Attendees:**

**PBC Members**

Wayne Klocko (Chairman), Pat Sheehan, Jon Wine, Kim Borst (Secretary)

**Ex-Officio Member**

Catherine MacInnes (BOS)

Fire Department Update

New apparatus bay doors are in at the fire station.

Issues that were found that were not in the original scope have been address and fixed using the contingency.

Change order #21, COR #142 in the amount of \$35,045.00 for security work to be done at the fire station by Safety Signal was presented to the committee.

**Pat Sheehan made a motion to recommend that the selectmen approve change order #21, COR #142, in the amount of \$35,045.00 for security work at the fire station to be performed by Safety Signal. Jon Wine seconded the motion and it passed unanimously.**

Change order #22 in the amount of \$18,873.00 which includes COR's #109 – for added sub floor, #94 for added demo, #141 for added plumbing changes per the inspector, and #114 for attic access and lighting was presented to the committee.

**Pat Sheehan made a motion to recommend that the selectmen approve change order #22, which includes CORs #109, 94, 141, and 114, in the amount of \$18,873.00 for added sub floor, added demo, added plumbing changes per the inspector, and for attic access and lighting. Jon Wine seconded the motion and it passed unanimously.**

An FF & E proposal for the fire station was presented to the committee.

**John Wine made a motion for the selectmen to approve the allocation of \$13,746.00 for the purchase of fitness equipment from GymSource. Pat Sheehan seconded the motion and it passed unanimously.**

**Wayne Klocko made a motion to approve the allocation of \$2,944.96 for the purchase of office chairs and furniture from DreamSeat. Jon Wine seconded the motion and it passed unanimously.**

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**John Wine made a motion to approve the allocation of \$3,264.00 for the purchase of appliances from Jarvis Appliance. Pat Sheehan seconded the motion and it passed unanimously.**

**Pat Sheehan made a motion to approve the allocation of \$1,601.50 for the purchase of cylinder storage from Ready Rack. Jon Wine seconded the motion and it passed unanimously.**

**Pat Sheehan made a motion to approve the allocation of \$2,998.99 for the purchase of cabinets for the maintenance room from Home Depot. Wayne Klocko seconded the motion and it passed unanimously.**

**Pat Sheehan made a motion for the selectmen to approve the NTE amount of \$24,000 for the purchase of furniture and shelving form MassCor. Jon Wine seconded the motion and it passed unanimously.**

DPW Update

Jon Wine, Wayne Klocko, and Jim McKay met with SGH about the DPW roof and HVAC. SGH is concerned that not enough money has been allocated to do all that is required. They propose to put an elastomer coating on the roof, take care of the HVAC, but not do the insulation on the inside if there isn't enough funding for the entire scope.

Agostini Payment Application

Agostini's application for payment #251-17 for November in the amount of \$656,680.22 was reviewed by the committee.

**Jon Wine made a motion to pay Agostini Construction Co., Inc. \$656,680.22 for services provided. The motion was seconded by Pat Sheehan and passed unanimously.**

Invoices

A bills payable schedule for CDR Maguire, Inc. for professional services rendered from October 1, 2016 – October 31, 2016 was reviewed.

**Jon Wine made a motion to pay CDR Maguire, Inc. \$16,146.85. The motion was seconded by Pat Sheehan and it passed unanimously.**

Minutes

Minutes from 11/1/16 were presented to the committee for approval.

**Pat Sheehan made a motion to approve the minutes from 11/1/16 as written. Jon Wine seconded the motion and it passed unanimously.**

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Adjournment

**Wayne Klocko made a motion to adjourn the meeting at 8:43 p.m. The motion was seconded by Jon Wine and passed unanimously.**

Submitted by:  
Kimberly Borst  
Secretary, Permanent Building Committee

The next meeting of the Permanent Building Committee is scheduled for January 10, 2017 at 7 p.m.